

**King George County Economic Development Authority**  
**Meeting Minutes**  
**April 13, 2023, 5:00PM**

1. Call to Order:  
Meeting called to order by Sandra Wimberley, vice-chair.  
Present: Sandra Wimberley, Daniel Hudson, June Drake, Delaine Richards, and Guy Booth.  
Absent: Beckey Gallamore  
Also present were Nick Minor, Director of Economic Development and Tourism, Kim Cook, Economic Development Specialist, and Roan Grapes, Administrative Assistant.
2. Public Comment:  
There was no public comment.
3. Approval of Minutes for March 2023 meeting:  
June Drake requested that question marks be replaced with (inaudible).  
Motion made by Guy Booth to accept minutes with the correction.  
Seconded by Daniel Hudson.  
Vote: Ayes- 5, Nays- 0. Motion carried.
4. Reports of Members:  
Members did not have any reports.
5. Request for Support:
  - a. King George High School DECA Chapter trip:  
Dee Strauss came before the Authority to request financial assistance for the DECA trip to Orlando Florida for the International competition. She updated members on the membership, competition stats and community service of the DECA students at King George High School. Members had some questions and discussion regarding the request.  
Motion made by Guy Booth to give DECA \$1500.00 for their Orlando trip.  
Seconded by June Drake.  
Vote: Ayes- 5, Nays- 0. Motion carried.
  - b. Juneteenth funding request:  
Nick Minor presented the request for financial support for this regional Juneteenth community event. It will be hosted at the Fredericksburg Nationals Stadium. The event will have live bands, a business expo, food, games, historical reenactments and more. They are requesting sponsorship. The levels are Gold at \$250.00, Diamond at \$550.00 and Platinum at \$1,150.00. Some discussion about benefits and the other communities participating in this event.  
Motion made by June Drake to support this event at the Diamond level of \$550.00.  
Seconded by Delaine Richards.  
Vote: Aye- 5, Nay- 0. Motion carried.

6. Community Development Overview:  
Heather Hall, Director of Community Development gave a power point presentation on the process of approval for homes and businesses.
7. Budget FY 23- July 1 YTD  
Nick Minor presented expenditures and revenues for the current year. There was discussion regarding the amount of money available and how it should be allocated and how it is being spent.
8. Goals/ Objectives FY 24
  - a. Strategic Plan:  
Nick Minor gave an update on the status of the strategic plan. The plan will be updated in 2024. Mr. Minor believes that EDA should be involved with the next plan.  
Daniel Hudson commented that sites have been identified but questions how much money is needed to develop. Nick Minor pointed out that the state will not assist with smaller sites but will for sites of 50-100 acres.  
Discussion about goals may be needed for funds needed to purchase and develop sites.  
Discussion included items:  
Using facilitators for goal setting now, to prepare for strategic planning process later.  
What initiatives or business sectors would EDA like to focus on now?  
Water, site pads and transportation and traffic in Dahlgren come up every meeting.  
If a work session is needed, need 2 weeks for public notice.  
EDA members can make a list of goals and priorities and send them to Ms. Drake for presentation at the June meeting.
  - b. Budget Planning:  
Discussion around a budget and how it could be allocated and how it can be prioritized. Mr. Minor and Mr. Hudson can put together a proposed budget including items that are already known.  
Nick Minor asked for feedback on the Annual Report he is preparing. Feedback included request for metrics be included.
9. Discussion items:
  - a. Remote attendance/Participation:  
EDA members were given a copy of the Virginia Code §2.2-3708.3, Meetings held through electronic communication. Members can still vote if remote however, there must be a quorum physically present. Members may participate electronically up to 25% of annual meetings or 3 meetings for personal reasons but not consecutive meetings. The Chair will need to read a special statement at the beginning of the meeting and the member must state in the minutes the reason for the electronic participation.  
Daniel Hudson made a motion that (VA ST §2.2-3708.3) meetings held through electronic communication means; situations other than declared states of emergency be adopted into our bylaws.  
June Drake seconded.  
Vote: Ayes: 5, Nays: 0. Motion carried.

- b. October 12<sup>th</sup> meeting Location (board of election conflict)  
Nick Minor let EDA know that this space will be used by the Board of Elections on October 12<sup>th</sup>. Staff will work on finding an alternative space.

10. Directors Report:

- a. Business Appreciation Reception:

Nick Minor gave a review of plans and expenses for the EDA Business Appreciation Reception.

Two sponsors so far, Waste Management and Greenchip. Will have beer from Highmark Brewery, wines from The Estate at White Hall vineyard and Backporch vineyard. Have 130 responses so far. Still looking for sponsors. Let me know if you have someone interested.

- b. Fredericksburg Chamber of Commerce response:

Nick Minor shared the Fredericksburg response. Pretty positive. Wanted to make EDA aware of the response. There was some discussion about participation by other localities. Will not pay until they send the invoice.

- c. Incentive Zone Presentation:

Nick Minor presented on the types and creation of incentive zones. The purpose and advantages for the county and supervisors. Also reviewed the areas of the county and the zone designation for each. EDA will review and recommend incentives for businesses in these areas and Nick Minor will then take it to the Board of Supervisors. The incentive zone guidelines are being worked on and will be reviewed by county attorney and then brought back to EDA for review. Would like a letter of support to go to the board from the EDA.

11. Adjourn:

Delaine Richards made a motion to adjourn.

Daniel Hudson seconded the motion.

Vote: Ayes: 5, Nays: 0. Motion carried.